

MINUTES

September 22, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA **Commission Meeting**

2:00p.m.

September 22, 2025

2638 Old Stagecoach Road, Cassatt, SC 29032

- | | |
|---|------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, August 18, 2025 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, August 18, 2025 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 10. Financial Report | Mr. Justin Gates, Finance Director |
| 11. Operations Report | Mr. Nathan Ward, C.E.O. |

- | | |
|--|--------------------------------|
| 12. Discussion and Approval of Property Acquisition
For Potential Well Site | Mr. Nathan Ward, C.E.O. |
| 13. Executive Session – Legal Matters | Mr. Roosevelt Halley, Chairman |
| 14. Action, if any, to be taken from Executive Session
Discussions | Mr. Roosevelt Halley, Chairman |
| 15. Old Business | Mr. Roosevelt Halley, Chairman |
| 16. New Business | Mr. Roosevelt Halley, Chairman |
| 17. Next Meeting Monday, October 20, 2025 | |
| 18. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

Eddie Thomas
Ollie Thompson

MINUTES

September 22, 2025



Members Present: Mr. Roosevelt Halley
Mr. Furman Fountain
Rev. Kenneth Carter
Mr. Derrick Brown
Mr. Mike Davis
Mr. Garrett Plyler
Rev. Eddie Thomas
Mrs. Ollie Thompson

Chairman
Vice Chairman
Chaplain
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Associates' Present: Mr. Nathan Ward
Mr. Justin Gates
Mrs. Angie McCaskill

C.E.O
Finance Director
Secretary

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Rev. Carter made a motion to approve the agenda. Mr. Fountain seconded the motion. All voted in favor.

MINUTES

September 22, 2025

5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, August 18, 2025.

8. Approval of Minutes

Action

- Mr. Fountain made a motion to approve the minutes for the Commission Meeting dated, August 18, 2025. Rev. Thomas seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that they are still working on finalizing permits for Dogwood Estates and hope to start in late fall. We are waiting for a permit from DES to complete the line on Logan Rd. Horse Creek Academy is in the process of working on some punch list items. We have been in discussions with the developers on two subdivisions on Hermitage Pond Rd.
- Mr. Ward informed the commissioners that they are waiting on a quote for the Jockey Pump at Spring Hill Booster Pump Station. We are also working on replacing the Booster Pump Station at Singleton Creek. We have removed and rehabbed the tank at Boonetown and have set it up at the Flat Rock Tank. We are hoping for it to be online by the end of the week. We also have a new PLC coming for our 521 Booster Pump Station, to help our pumps alternate correctly.
- Mr. Ward updated the commissioners on the Pierre trial, as of now we have a trial date for the week of January 26, 2026, at Kershaw County Court House.
- Mr. Ward informed the commissioners that we have a new Field Technician that started today.
- Mr. Ward informed the commissioners that we submitted the grant application on September 11, 2025. This grant will be for 1.5 million to extend the water line from Rogers Road to Logan Road.

MINUTES

September 22, 2025

- Mr. Ward informed the commissioners that he had reached out to Daniel concerning the Board Appointments and asked him to confirm that the applications had been received by the Governor's office. As of now we are still waiting on Derrick Brown and Furman Fountain.
- Mr. Ward stated that AECOM is doing some fieldwork with Lynchburg, and we have not received anything from the town on the draft contract.

10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

11. Operations Report

Key Items of Discussion

- Mr. Ward gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

12. Discussion and Approval of Property Acquisition for Potential Well Site

Key Items of Discussion

- Mr. Ward informed the commissioners that we have an opportunity to purchase 27.97 acres of land on Mt. Hebron Road in Cassatt. We are not looking to build a well anytime soon, but this land is in a good area for an additional well to be built in the future.

Action

- Mr. Plyler made a motion to purchase land on Mt. Hebron Road for a future well site. Mr. Brown seconded the motion. All voted in favor.

13. Executive Session Legal Matters

Action

- No Executive Session.

14. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

15. Old Business

Key Items of Discussion

- None

16. New Business

Key Items of Discussion

- Mr. Halley asked the Memorial Committee to meet and bring back recommendations to the board about what we will do in Memory of Donna Tuttle.

MINUTES

September 22, 2025

17. Next Meeting

Key Items of Discussion

- Next meeting, Monday, October 20, 2025

18. Adjourn

Action

- Mr. Fountain made a motion to adjourn. Mr. Plyler seconded the motion. All voted in favor.
- Meeting adjourned.

MINUTES

September 22, 2025



CEO Report – September 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
August 2024	20,576,400	72,600,573	\$645,849
August 2025	16,151,800	66,896,185	\$686,295
YTD (2024-2025)	44,705,100	162,252,304	\$1,357,040
YTD (2025-2026)	38,487,300	142,576,559	\$1,341,513

2. Construction Project Updates

- a. Dogwood Estates, Horse Creek Academy, and Logan Rd Water Line Extension
- b. Spring Hill BPS
- c. Singleton Creek BPS
- d. Flat Rock Tank

3. Legal Updates

4. HR Updates

5. Misc. Updates

- a. RIA Grant Application
- b. Board Appointment Update
- c. Lynchburg Update

MINUTES

September 22, 2025



Operations Report – September 2025

6. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	19	4	9
August	9	12	7
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
Total	19	4	9

7. Work Orders Completed: 287, Disconnects 136, Reconnects 123

8. Locate Tickets Completed: 428

9. Main Line Leaks Repaired: 30

10. Service Leaks Repaired: 21

- Replaced Services 7

11. Water Loss: N/A

12. Miscellaneous:

- a. Asphalt: Clearwater Rd at boat ramp & River Rd.
- b. Valve maintenance 67 valves
- c. Check valves replacement 17