

MINUTES

November 12, 2024



Kershaw County and Lee County Regional Water Authority

AGENDA

Commission Meeting

2:00p.m.

November 12, 2024

2638 Old Stagecoach Road, Cassatt, SC 29032

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| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angela McCaskill, Secretary |
| • Minutes, Commission Meeting, October 21, 2024 | |

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| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, October 21, 2024 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 10. Financial Report | Mr. Justin Gates, Finance Director |
| 11. Operations Report | Mr. John Watkins C.O.O. |
| 12. Executive Session - Contractual Matters | Mr. Roosevelt Halley, Chairman |
| 13. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 14. Old Business | Mr. Roosevelt Halley, Chairman |
| 15. New Business | Mr. Roosevelt Halley, Chairman |
| 16. Next Meeting, December 16, 2024 | |
| 17. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Eddie Thomas
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present:	Mr. Roosevelt Halley	Chairman
	Mr. Furman Fountain	Vice Chairman
	Rev. Kenneth Carter	Chaplain
	Mr. Derrick Brown	Commissioner
	Mr. Mike Davis	Commissioner
	Mr. Garrett Plyler	Commissioner
	Rev. Eddie Thomas	Commissioner
	Mrs. Ollie Thompson	Commissioner

Associates Present:	Mr. Nathan Ward	C.E.O
	Mr. Justin Gates	Finance Director
	Mrs. Angela McCaskill	Secretary
	Mr. John Watkins	C.O.O

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

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5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, October 21, 2024.

8. Approval of Minutes

Action

- Mr. Brown made a motion to approve the minutes for the Commission Meeting, dated October 21, 2024. Mr. Plyler seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward updated the Commissioners on the SCIIP projects.
- Mr. Ward informed the Commissioners that he met with Mr. Odom with Alligator Water and found out that our 40 year contract is due to Alligator obtaining a USDA loan. The loan has since been paid off by Alligator. Mr. Ward provided the board with information that showed we are not losing money by buying water from Alligator Water.
- Mr. Ward informed the Commissioners that the planning grant for Lynchburg has been submitted and a meeting has been set up with Lynchburg.
- Mr. Ward informed the Commissioners that letters have been sent out to customers that we were not able to identify their service lines (Unknown or Galvanized Requiring Replacement).
- Mr. Ward reminded the Commissioners of the Employee Appreciation Lunch on Friday, November 15th at 11:30 at Old South, in Camden.

10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

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11. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

12. Executive Session Legal and Contractual Matters

Action

- No Executive Session held.

13. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

14. Old Business

Key Items of Discussion

- Mr. Halley informed the Commissioners that they will be working with Lawrence on the legislation.

15. New Business

Key Items of Discussion

- None

16. Next Meeting

Key Items of Discussion

- Next meeting, Monday, December 16, 2024

17. Adjourn

Action

- Mr. Davis made a motion to adjourn. Mr. Brown seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report – November 2024

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
October 2023	22,932,600	70,286,216	\$589,007
October 2024	20,635,900	66,451,321	\$602,572
YTD (2023-2024)	90,045,100	297,439,001	\$2,453,694
YTD (2024-2025)	82,190,300	300,061,011	\$2,622,439

2. Construction Project Updates

- a. Hettie to Highway 1 – 12” Water Main
- b. Hall Rd, Old Georgetown Rd, Robinson Town Rd – 8” Water Main
- c. Westville EST
- d. Galloway GST Tank Painting
- e. Hydro-Pneumatic Tank Painting

3. Misc. Updates

- a. Alligator Update
- b. Lynchburg – RIA Planning Grant
- c. Service Line Inventory and Letters
- d. Employee Appreciation Lunch – Friday, November 15th at 11:30AM

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Operations Report – November 2024

4. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	9	5	4
August	15	9	14
September	9	11	9
October	15	4	3
November			
December			
January			
February			
March			
April			
May			
June			
Total	48	29	30

5. Work Orders Completed: Misc. 139, Disconnects 267, Reconnects 159
6. Locate Tickets Completed: 655
7. Main Line Leaks Repaired: 11
8. Service Leaks Repaired: 28
9. Capital Work: Replace valve at Cassatt and Hettie Rickett, add valve at Cassatt and Hettie Rickett
10. After Hours: 25 calls, 11 handled by phone
11. Miscellaneous:
 - a. Asphalt
 - None
 - b. Valve maintenance
 - 63 valves
 - c. Hydrant Flushing – 333 Dead End hydrants/blowoffs complete