

MINUTES

November 10, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA

Commission Meeting

2:00p.m.

November 10, 2025

2638 Old Stagecoach Road, Cassatt, SC 29032

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|---|------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, October 20, 2025 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, October 20, 2025 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 10. Financial Report | Mr. Justin Gates, Finance Director |

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| 11. Operations Report | Mr. Nathan Ward, C.E.O. |
| 12. Executive Session – Legal Matters | Mr. Roosevelt Halley, Chairman |
| 13. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 14. Old Business | Mr. Roosevelt Halley, Chairman |
| 15. New Business | Mr. Roosevelt Halley, Chairman |
| 16. Next Meeting Monday, December 15, 2025 | |
| 17. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present: Mr. Roosevelt Halley
Mr. Furman Fountain
Rev. Kenneth Carter
Mr. Derrick Brown
Mr. Mike Davis
Mr. Garrett Plyler
Rev. Eddie Thomas
Mrs. Ollie Thompson

Chairman
Vice Chairman
Chaplain
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Associates' Present: Mr. Nathan Ward
Mr. Justin Gates
Mrs. Angie McCaskill

C.E.O
Finance Director
Secretary

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Rev. Carter made a motion to approve the agenda. Rev. Thomas seconded the motion. All voted in favor.

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5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, October 20, 2025.

8. Approval of Minutes

Action

- Mr. Fountain made a motion to approve the minutes for the Commission Meeting dated, October 20, 2025. Mr. Brown seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that Peay's Ferry tank painting has been completed, all that needs to be done is testing and putting it back in service. He informed them that we have installed a solar panel and battery at a PR station in Lee County, so that we can continually monitor the pressure in that area. They have started the tank painting at Cassatt well and will still have Threatt Lot and Springhill to follow.
- Mr. Ward gave an update on the Subdivisions. The engineers have resubmitted the permits for Dogwood Estates and are awaiting approval. The Hermitage Pine subdivision located on Hermitage Pond Road close to Dollar General is starting back up. Also, the Hermitage Pond subdivision on the other end close to Joy Road, we have started reviewing plans.
- Mr. Ward informed the commissioners that there is no update on the Pierre Trial.
- Mr. Ward informed the commissioners that we have no HR updates.
- Mr. Ward informed the commissioners that they are in the process of checking with the Governor's office on Derrick Brown's reappointment.
- Mr. Ward informed the commissioners that we are still working on the grant with RIA for Lynchburg and will be doing some flow testing in the area this week.
- Mr. Ward updated the commissioners on the Mt. Hebron Road property. We are tentatively scheduled to close on December 16th. He also informed the commissioners that the Easy Street property that they agreed to sale would be sold on the Gov Deal site.

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- Mr. Ward informed the commissioners that the Employee Appreciation Lunch will be held on Friday, February 6, 2025, at Old South.

10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

11. Operations Report

Key Items of Discussion

- Mr. Ward gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

12. Executive Session Legal Matters

Action

- Mr. Brown made a motion to go into Executive Session. Mrs. Thompson seconded the motion. All voted in favor.
- Mr. Fountain made a motion to come out of Executive Session. Mr. Brown seconded the motion. All voted in favor.

13. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- The commissioners agreed to allow the Pierre case to go to trial.

14. Old Business

Key Items of Discussion

- None

15. New Business

Key Items of Discussion

- None

16. Next Meeting

Key Items of Discussion

- Next meeting, Monday, December 15, 2025

17. Adjourn

Action

- Rev. Thomas made a motion to adjourn. Mrs. Thompson seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report –November 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
October 2024	20,635,900	66,451,321	\$602,572
October 2025	19,769,400	71,957,968	\$677,698
YTD (2024-2025)	82,190,300	300,061,011	\$2,622,439
YTD (2025-2026)	78,174,400	283,696,830	\$2,671,018

2. Construction Project Updates

- a. Tank Painting
- b. Subdivision Update

3. Legal Updates

4. HR Updates

5. Misc. Updates

- a. Board Appointment Update
- b. Lynchburg Update
- c. Mt. Hebron Property
- d. Easy St. Property
- e. Employee Appreciation Lunch

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Operations Report – November 2025

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	19	4	9
August	9	12	7
September	11	7	2
October	11	9	7
November			
December			
January			
February			
March			
April			
May			
June			
Total	50	32	25

2. Work Orders Completed: 352, Disconnects 113, Reconnects 83

3. Locate Tickets Completed: 523

4. Main Line Leaks Repaired: 22

5. Service Leaks Repaired: 17
 ○ Replaced Services 2

6. Miscellaneous:

- a. Asphalt: Jamestown
- b. Valve maintenance 46 valves
- c. Check valves replacement 9