

MINUTES

May 20, 2024

CASSATT WATER

Kershaw County and Lee County Regional Water Authority

AGENDA Commission Meeting

2:00p.m.

May 20, 2024

2638 Old Stagecoach Road, Cassatt, SC 29032

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|---------------------------------------------------------------------------------------------|------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Annual Board Retreat, April 26, 2024 | |
| • Minutes, Commission Meeting, April 28, 2024 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Annual Board Retreat, April 26, 2024 | |
| • Minutes, Commission Meeting, April 28, 2024 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 10. Financial Report | Mr. Justin Gates, Finance Director |
| 11. Operations Report | Mr. John Watkins, C.O.O. |
| 12. Executive Session Legal and Contractual Matters | Mr. Roosevelt Halley, Chairman |
| 13. Action, if any, Taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |

MINUTES

May 20, 2024

14. Old Business Mr. Roosevelt Halley, Chairman
15. New Business Mr. Roosevelt Halley, Chairman
16. Next Meeting, Finance Committee Meeting, Monday, June 3, 2024 at 2:00p.m.
Commission Meeting, Monday, June 24, 2024 at 2:00p.m.
17. Adjourn Mr. Roosevelt Halley, Chairman

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Eddie Thomas
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

MINUTES

May 20, 2024

CASSATT WATER

Kershaw County and Lee County Regional Water Authority

Members Present:	Mr. Roosevelt Halley	Chairman
	Mr. Furman Fountain	Vice Chairman
	Rev. Kenneth Carter	Chaplain
	Mr. Derrick Brown	Commissioner
	Mr. Mike Davis	Commissioner
	Mr. Garrett Plyler	Commissioner
	Rev. Eddie Thomas	Commissioner
	Mrs. Ollie Thompson	Commissioner

Associates Present:	Mr. Nathan Ward	Director of Engineering
	Mr. Justin Gates	Finance Director
	Mrs. Angie McCaskill	Secretary

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

5. Public Comment

Key Discussion Points

- None

MINUTES

May 20, 2024

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Annual Board Retreat dated, April 26, 2024.
- Mrs. McCaskill presented the minutes for the Commission Meeting dated, April 28, 2024.

8. Approval of Minutes

Action

- Rev. Carter made a motion to approve the minutes for the Annual Board Retreat dated, April 26, 2024. Mrs. Thompson seconded the motion. All voted in favor.
- Rev. Carter made a motion to approve the minutes for the Commission Meeting, dated April 28, 2024. Mr. Fountain seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update in gallons and revenue.
- Mr. Ward updated the Commissioners on the Stagecoach Well, Hwy 97 12" water main and the SCIIP projects.
- Mr. Ward informed the Commissioners of two bills that recently passed that pertain to Special Purpose District.

10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

11. Operations Report

Key Items of Discussion

- Mr. Ward gave the Operations Report.

MINUTES

May 20, 2024

12. Executive Session Legal and Contractual Matters

Action

- Rev. Thomas made a motion to go into executive session. Mr. Fountain seconded the motion. All voted in favor.
- Mr. Fountain made a motion to come out of executive session. Mr. Brown seconded the motion. All voted in favor.

13. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- Rev. Carter made a motion to change Cassatt Water's office hours to Monday – Thursday 8:00 – 5:00 and Friday 8:00 – 1:00. This change will take place on July 1, 2024. Mrs. Thompson seconded the motion. All voted in favor.

14. Old Business

Key Items of Discussion

- None.

15. New Business

Key Items of Discussion

- None.

16. Next Meeting

Key Items of Discussion

- Next meeting, Finance Committee, Monday, June 3, 2024
Commission Meeting, Monday, June 24, 2024

17. Adjourn

Action

- Rev. Carter made a motion to adjourn. Rev. Thomas seconded the motion. All voted in favor.
- Meeting adjourned.

MINUTES

May 20, 2024

CEO Report – May 2024

1. Sales

	Gallons Sold	Revenue
April 2023	67,249,683	\$539,697
April 2024	63,851,283	\$550,655
YTD 2022-2023	532,122,036	\$6,509,583
YTD 2023-2024	795,697,937	\$6,891,059

PRESTAGE USAGE – 21,847,600

2. Construction Project Updates

- a. Highway 97 – 12” Water Main
- b. Stagecoach Well
- c. Hettie to Highway 1 – 12” Water Main
- d. Hall Rd, Old Georgetown Rd, Robinson Town Rd – 8” Water Main
- e. Westville EST

3. Misc. Updates

- a. Legislative/Board Update
- b. HR 7525 – Special District Grant Accessibility Act
- c. H.4563 – Powers of SPD