

MINUTES

May 18, 2026



Kershaw County and Lee County Regional Water Authority

AGENDA

Commission Meeting

2:00p.m.

May 18, 2026

2638 Old Stagecoach Road, Cassatt, SC 29032

- | | |
|---|---------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Finance Committee Meeting, June 1, 2026, at 2 p.m. | |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Board Retreat, April 17, 2026 | |
| • Minutes, Commission Meeting, April 19, 2026 | |

- | | |
|--|------------------------------------|
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Board Retreat, April 17, 2026 | |
| • Minutes, Commission Meeting, April 19, 2026 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 10. Financial Report | Mr. Justin Gates, Finance Director |
| 11. Operations Report | Mr. John Watkins, C.O.O. |
| 12. Board to Consider Adopting the Drought Management Plan and Response Plan | Mr. Roosevelt Halley, Chairman |
| 13. Executive Session – Personnel | Mr. Roosevelt Halley, Chairman |
| 14. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 15. Old Business | Mr. Roosevelt Halley, Chairman |
| 16. New Business | Mr. Roosevelt Halley, Chairman |
| 17. Next Meeting Monday, June 15, 2026 | |
| 18. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
 Furman Fountain
 Kenneth Carter

Finance Committee

Derrick Brown, Chairman
 Garrett Plyler
 Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
 Ollie Thompson
 Eddie Thomas

Building Committee

Furman Fountain, Chairman
 Mike Davis
 Kenneth Carter

Policy Review

Ollie Thompson
 Mike Davis
 Derrick Brown

Memorial Committee

Eddie Thomas
 Ollie Thompson

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Members Present: Mr. Roosevelt Halley Chairman
Mr. Furman Fountain Vice Chairman
Rev. Kenneth Carter Chaplain
Mr. Derrick Brown Commissioner
Mr. Mike Davis Commissioner
Mr. Garrett Plyler Commissioner
Rev. Eddie Thomas Commissioner
Mrs. Ollie Thompson Commissioner

Associates' Present: Mr. Nathan Ward C.E.O
Mr. Justin Gates Finance Director
Mrs. Angie McCaskill Secretary
Mr. John Watkins C.O.O.
Mr. Kyle Smith Assistant C.O.O.

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Rev. Carter made a motion to approve the agenda. Mr. Fountain seconded the motion. All voted in favor.

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5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – Finance Committee will meet on June 1, 2026 @ 2:00 p.m.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Board Retreat dated, April 17, 2026.
- Mrs. McCaskill presented the minutes for the Commission Meeting dated, April 19, 2026

8. Approval of Minutes

Action

- Mr. Fountain made a motion to approve the minutes for the Board Retreat dated, April 17, 2026. Mr. Brown seconded the motion. All voted in favor.
- Rev. Carter made a motion to approve the minutes for the Commission Meeting dated, April 19, 2026. Mrs. Thompson seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that the Highway 1 12" water main draft plans have been completed. He has reviewed the plans with AECOM, and they are working on permit applications and are hoping to take bids by the end of the summer. Our crew did the piping modifications last week at the Singleton Creek Booster Pump Station and the electrician is onsite working on electrical. Mr. Ward also gave an update on the subdivisions. Hermitage Pond and Hermitage Pine are working on construction and Dogwood Estates is looking for a buyer/developer.
- Mr. Ward informed the commissioners that there are no legal updates. We are still waiting for the scheduling order to be submitted to the court.
- Mr. Ward informed the commissioners that we have no HR updates and that our retirement will be transferring over from One America to Voya.
- Mr. Ward informed the commissioners that they attended Lynchburg's Council meeting last Tuesday and presented findings of the study along with AECOM. AECOM is working to finalize the report and will submit it.
- Mr. Ward handed out a rate explanation sheet and informed the Commissioners that this will be posted on the website.

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10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

11. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

12. Board to Consider Adopting the Drought Management Plan and Response Plan

Action

- Mr. Brown made a motion to adopt the Drought Management Plan and Response Plan. Mr. Plyler seconded the motion. All voted in favor.

13. Executive Session Legal Matters

Action

- Mr. Fountain made a motion to go into Executive Session. Mr. Brown seconded the motion. All voted in favor.
- Mr. Fountain made a motion to come out of Executive Session. Mr. Brown seconded the motion. All voted in favor.

14. Action, if any, Taken from Executive Session Discussions

Action

- Rev. Thomas made a motion to increase rates by 5% beginning July 1, 2026. Mr. Plyler seconded the motion. All voted in favor.
- Rev. Carter made a motion to give a 2.5% Cost of Living increase with a 1% merit. Rev. Thomas seconded the motion. All voted in favor.
- Rev. Carter made a motion to increase the Chairman's pay by \$100, and all other Commissioner's by \$75.00. Rev. Thomas seconded the motion. All voted in favor.

15. Old Business

Key Items of Discussion

- None

16. New Business

Key Items of Discussion

- None

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17. Next Meeting

Key Items of Discussion

- Next meeting, Monday, June 15, 2026

18. Adjourn

Action

- Mr. Fountain made a motion to adjourn. Mr. Brown seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report – May 2026

1. Sales

| | Prestage Usage (Gal.) | Total Usage (Gal.) | Revenue |
|-----------------|-----------------------|--------------------|-------------|
| April 2025 | 17,875,200 | 66,126,278 | \$619,509 |
| April 2026 | 19,462,800 | 70,934,813 | \$671,329 |
| | | | |
| YTD (2024-2025) | 186,967,100 | 668,888,894 | \$6,169,112 |
| YTD (2025-2026) | 179,818,000 | 667,383,313 | \$6,541,676 |

2. Construction Project Updates

- a. Highway 1 – 12” Water Main (Rogers Rd to Logan Rd)
- b. Singleton Creek BPS
- c. Subdivisions

3. Legal Updates

4. HR Updates

5. Misc. Updates

- a. Lynchburg Update

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Operations Report – April 2026

1. Taps

| Month | Availability Requests | Taps Purchased | Taps Installed |
|--------------|-----------------------|----------------|----------------|
| July | 19 | 4 | 9 |
| August | 9 | 12 | 7 |
| September | 11 | 7 | 2 |
| October | 11 | 9 | 7 |
| November | 9 | 10 | 11 |
| December | 9 | 11 | 6 |
| January | 11 | 10 | 12 |
| February | 13 | 11 | 10 |
| March | 7 | 12 | 9 |
| April | 16 | 14 | 15 |
| May | | | |
| June | | | |
| Total | 115 | 100 | 88 |

2. Work Orders Completed: 125, Disconnects 191, Reconnects 163

3. Locate Tickets Completed: 533

4. Main Line Leaks Repaired: 13

5. Service Leaks Repaired: 13
○ Replaced Services 5

6. Miscellaneous:
a. Valve maintenance 62 valves
b. Check valves replacement 33
c. Installed main line Old Camden Rd.