

MINUTES

June 23, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA **Commission Meeting**

2:00p.m.

June 23, 2025

2638 Old Stagecoach Road, Cassatt, SC 29032

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|------------------------------------------------------------------------------------------------|--------------------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with
the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Public Hearing FY 2025 – 2026 Budget | Mr. Roosevelt Halley, Chairman |
| 7. Public Hearing FY 2025 – 2026 Rates | Mr. Roosevelt Halley, Chairman |
| 8. Fleet Management Presentation | Mr. Kris Whiteside,
Enterprise Representative |
| 9. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |

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| 10. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Executive Committee Meeting, May 19, 2025 | |
| • Minutes, Commission Meeting, May 19, 2025 | |
| • Minutes, Finance Committee Meeting, June 2, 2025 | |
| 11. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Executive Committee Meeting, May 19, 2025 | |
| • Minutes, Commission Meeting, May 19, 2025 | |
| • Minutes, Finance Committee Meeting, June 2, 2025 | |
| 12. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 13. Financial Report | Mr. Justin Gates, Finance Director |
| 14. Operations Report | Mr. John Watkins, C.O.O. |
| 15. Executive Session – Personnel Matters | Mr. Roosevelt Halley, Chairman |
| 16. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 17. Commission to Consider a Resolution to Adopt the Fiscal Year 2025 – 2026 Budget and Rates | Mr. Roosevelt Halley, Chairman |
| 18. Old Business | Mr. Roosevelt Halley, Chairman |
| 19. New Business | Mr. Roosevelt Halley, Chairman |
| 20. Next Meeting Monday, July 21, 2025 | |
| 21. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present: Mr. Roosevelt Halley
Mr. Furman Fountain
Rev. Kenneth Carter
Mr. Derrick Brown
Mr. Mike Davis
Mr. Garrett Plyler
Rev. Eddie Thomas
Mrs. Ollie Thompson

Chairman
Vice Chairman
Chaplain
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Associates' Present: Mr. Nathan Ward
Mr. Justin Gates
Mr. John Watkins
Mrs. Angie McCaskill
Mr. Kris Whiteside

C.E.O
Finance Director
C.O.O
Secretary
Enterprise Representative

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Rev. Carter made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

5. Public Comment

Key Discussion Points

- None

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6. Public Hearing FY 2025 – 2026 Budget

Action

- Mr. Fountain made a motion to enter the Public Hearing for the 2025 – 2026 Budget. Rev. Thomas seconded the motion. All voted in favor.
- No public was present.
- Rev. Thomas made a motion to exit the Public Hearing for the 2025 – 2026 Budget. Mr. Fountain seconded the motion. All voted in favor.

7. Public Hearing FY 2025 – 2026 Rates

Action

- Mr. Fountain made a motion to enter the Public Hearing for the 2025 – 2026 Rates. Mr. Brown seconded the motion. All voted in favor.
- No public was present.
- Rev. Carter made a motion to exit the Public Hearing for the 2025 – 2026 Rates. Mr. Plyler seconded the motion. All voted in favor.

8. Fleet Management Presentation

Key Items of Discussion

- Mr. Kris Whiteside from Enterprise gave a presentation on Fleet Management.

9. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – Met on Budget and Rates.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

10. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Executive Committee Meeting, May 19, 2025.
- Mrs. McCaskill presented the minutes for the Commission Meeting dated, May 19, 2025.
- Mrs. McCaskill presented the minutes for the Finance Committee Meeting dated, June 2, 2025.

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11. Approval of Minutes

Action

- Rev. Carter made a motion to approve the minutes for the Executive Committee Meeting dated May 19, 2025. Mr. Fountain seconded the motion. All voted in favor.
- Mr. Fountain made a motion to approve the minutes for the Commission Meeting dated, May 19, 2025. Mr. Brown seconded the motion. All voted in favor.
- Mr. Brown made a motion to approve the minutes for the Finance Committee Meeting dated, June 2, 2025. Mrs. Thompson seconded the motion. All voted in favor.

12. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that we are getting ready for the fall painting of the next set of Hydro-Pneumatic Tanks.
- Mr. Ward informed the commissioners that we are still working with the Engineer on Dogwood Estates and that Horse Creek Academy is in the process of laying line from Malvern Hill to Logan Road.
- Mr. Ward updated the commissioners on the Hwy 97 easement issue. We currently have a court date for July 9th.
- Mr. Ward informed the commissioners that the expert witness report is supposed to be finalized and there is no date set for the Pierre case.
- Mr. Ward informed the commissioners that Will Baker has resigned, and we are currently looking to hire.
- Mr. Ward informed the commissioners that we are still working on the appointments and asked if everyone had submitted their application.
- Mr. Ward stated that they have signed a contract with AECOM for the Town of Lynchburg, and we are still working on the O&M contract.
- Mr. Ward informed the commissioners that they are close to finalizing a lease agreement for Springhill and Westville sites for the City of Camden's AMI Towers. He also stated they will be meeting on Wednesday to go over the interconnection agreement and lease agreement.
- Mr. Ward informed the commissioners that the Mt. Olivet line has been finalized and deeded over to us.
- Mr. Ward informed the commissioners that the Inactive Meter Policy letters have been mailed.
- Mr. Ward gave out an updated list of the 2025 – 2026 Board Meeting Schedule, which includes the dates of the 2026 Board Retreat.

13. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

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14. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

15. Executive Session Personnel Matters

Action

- No Executive Session.

16. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

17. Commission to Consider a Resolution to Adopt the Fiscal Year 2025 – 2026 Budget and Rates

Action

- Rev. Carter made a motion to Adopt the Fiscal Year 2025 – 2026 Budget and Rates. Mr. Brown seconded the motion. All voted in favor.

18. Old Business

Key Items of Discussion

- None

19. New Business

Key Items of Discussion

- Mr. Brown suggested having a customer appreciation day. It was decided that this may be an issue since we are a Special Purpose District.
- Mr. Ward informed the commissioners that we have the plaque for Stephen Hunter. Mr. Halley suggested the Memorial Committee schedule a meeting to decide what to do and bring it back to the board.
- Mr. Brown asked about hiring for Will's position and Mr. Ward stated we will promote from within the company and hire a Field Tech.

20. Next Meeting

Key Items of Discussion

- Next meeting, Monday, July 21, 2025

21. Adjourn

Action

- Rev. Carter made a motion to adjourn. Mr. Brown seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report – June 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
May 2024	21,215,600	69,353,493	\$594,696
May 2025	16,313,400	60,164,849	\$621,949
YTD (2023-2024)	225,943,100	721,381,487	\$6,346,242
YTD (2024-2025)	203,280,500	729,053,743	\$6,822,433

2. Construction Project Updates

- a. Hydro-Pneumatic Tank Painting
- b. Dogwood Estates and Horse Creek Academy

3. Legal Updates

- a. Hwy 97 – Customer Easement Issue – Court Date (July 9, 2025)
- b. Pierre Trial

4. HR Updates

5. Misc. Updates

- a. Board Appointment Update
- b. Lynchburg Update
- c. City of Camden
 - i. Springhill and Westville Site Lease
 - ii. Interconnection Agreement
- d. Kershaw County – Mt. Olivet Line
- e. Inactive Meter Policy Letters
- f. 2025-2026 Board Meeting Schedule

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Operations Report – June 2025

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	9	5	4
August	15	9	14
September	9	11	9
October	15	4	3
November	8	11	9
December	3	4	5
January	2	4	5
February	12	4	2
March	17	12	12
April	9	6	4
May	21	10	7
June			

Total	120	80	74
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2. Work Orders Completed: 321, Disconnects 121, Reconnects 120

3. Locate Tickets Completed: 354

4. Main Line Leaks Repaired: 22

5. Service Leaks Repaired: 5

- Replaced Services 3

6. Water Loss: N/A

7. Miscellaneous:

- a. Asphalt: Manville Wysacky, Lake Mallard & Rembert Ln.
- b. Valve maintenance 170 valves
- c. Check valves replacement 17