

# MINUTES

February 17, 2025



**Kershaw County and Lee County Regional Water Authority**

## **AGENDA**

### **Commission Meeting**

**2:00p.m.**

**February 17, 2025**

**2638 Old Stagecoach Road, Cassatt, SC 29032**

- |   |                                  |
|---|----------------------------------|
| 1. Call to Order  | Mr. Roosevelt Halley, Chairman   |
| 2. Invocation   | Rev. Kenneth Carter, Chaplain    |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman   |
| 4. Approval of the Agenda   | Mr. Roosevelt Halley, Chairman   |
| 5. Public Comment   | Mr. Roosevelt Halley, Chairman   |
| 6. Committee Reports & Discussion   | Mr. Roosevelt Halley, Chairman   |
| • Executive Committee   | Mr. Roosevelt Halley, Chairman   |
| • Finance Committee   | Mr. Derrick Brown                |
| • Human Resources Committee   | Mr. Mike Davis                   |
| • Policy Review Committee   | TBD                              |
| • Memorial Committee  | TBD                              |
| 7. Secretary's Report   | Mrs. Angela McCaskill, Secretary |
| • Minutes, Commission Meeting, January 21, 2025   |                                  |
| 8. Approval of Minutes  | Mr. Roosevelt Halley, Chairman   |
| • Minutes, Commission Meeting, January 21, 2025   |                                  |
| 9. CEO's Report   | Mr. Nathan Ward, C.E.O.          |

- |  |                                    |
|--|------------------------------------|
| 10. Financial Report   | Mr. Justin Gates, Finance Director |
| 11. Operations Report  | Mr. John Watkins, C.O.O.           |
| 12. Executive Session - Contractual Matters                        | Mr. Roosevelt Halley, Chairman     |
| 13. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman     |
| 14. Old Business   | Mr. Roosevelt Halley, Chairman     |
| 15. New Business   | Mr. Roosevelt Halley, Chairman     |
| 16. Next Meeting, Monday, March 17, 2025                           |                                    |
| 17. Adjourn  | Mr. Roosevelt Halley, Chairman     |

Committee List

Executive Committee

Roosevelt Halley, Chairman  
 Furman Fountain  
 Kenneth Carter

Finance Committee

Derrick Brown, Chairman  
 Garrett Plyler  
 Kenneth Carter

Human Resource Committee

Mike Davis, Chairman  
 Ollie Thompson  
 Eddie Thomas

Building Committee

Furman Fountain, Chairman  
 Mike Davis  
 Kenneth Carter

Policy Review

Ollie Thompson  
 Mike Davis  
 Derrick Brown

Memorial Committee

Eddie Thomas  
 Ollie Thompson

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Members Present: Mr. Roosevelt Halley Chairman  
Mr. Furman Fountain Vice Chairman  
Rev. Kenneth Carter Chaplain  
Mr. Mike Davis Commissioner  
Mr. Garrett Plyler Commissioner  
Rev. Eddie Thomas Commissioner  
Mrs. Ollie Thompson Commissioner

Members Absent: Mr. Derrick Brown Commissioner

Associates' Present: Mr. Nathan Ward C.E.O  
Mr. Justin Gates Finance Director  
Mrs. Angela McCaskill Secretary  
Mr. John Watkins C.O.O

## 1. Call to Order

### Action

- Meeting called to order by Mr. Halley.

## 2. The Invocation

### Action

- Rev. Carter delivered the invocation.

## 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

### Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

## 4. Approval of the Agenda

### Action

- Rev. Carter made a motion to approve the agenda. Mr. Fountain seconded the motion. All voted in favor.

## 5. Public Comment

### Key Discussion Points

- Mr. William Jenkins spoke to the Commissioners concerning a high water bill.

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## 6. Committee Reports & Discussion

### Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

## 7. Secretary's Report

### Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, January 21, 2025.

## 8. Approval of Minutes

### Action

- Mr. Fountain made a motion to approve the minutes for the Commission Meeting, dated January 21, 2025. Mr. Plyler seconded the motion. All voted in favor.

## 9. CEO'S Report

### Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward updated the Commissioners on the SCIIP projects and tank painting projects.
- Mr. Ward informed the Commissioners that we are still waiting for a hearing date for the Hwy 97 Easement issue.
- Mr. Ward informed the Commissioners that Sherry Haller has retired, and Jacob Jordan has resigned. We are currently in the offering stages for two O&M positions.
- Mr. Ward informed the Commissioners that our legislation has been introduced and referred to the Senate LCI committee.
- Mr. Ward updated the Commissioners on Lynchburg. He informed them that a meeting was held with US Water for them to run the sewer side if we do decide to do the water side. Cassatt Waters' next step will be establishing an Operations Maintenance Agreement.
- Mr. Ward informed the Commissioners that we have received a proposal from Servline, concerning the leak adjustment program. He is currently in the process of reviewing it.
- Mr. Ward informed the Commissioners that the City of Camden is moving to AMI meters, and we may be looking at leasing some property to them, for the placement of antennas. Mr. Ward has asked our attorney to draft a lease agreement.
- Mr. Ward informed the Commissioners that we have received interest from two new developments near the airport (Dogwood Estates and Horse Creek Academy), and they have completed the necessary paperwork and have paid to have Hydrant Flow testing done.

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## 10. Financial Report

### Key Items of Discussion

- Mr. Gates presented the Financial Report.

## 11. Operations Report

### Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

## 12. Executive Session Legal and Contractual Matters

### Action

- Rev. Carter made a motion to go into Executive Session. Rev. Thomas seconded the motion. All voted in favor.
- Mr. Fountain made a motion to come out of Executive Session. Mrs. Thompson seconded the motion. All voted in favor.

## 13. Action, if any, Taken from Executive Session Discussions

### Key Items of Discussion

- Rev. Thomas made a motion to approve the Treatment and Distribution Incentive Plan. Mr. Plyler seconded the motion. All voted in favor.
- Mr. Halley stated that a leak adjustment per Cassatt Water Leak Adjustment Policy will be offered to Mr. Jenkins and we will follow up with a letter to him.

## 14. Old Business

### Key Items of Discussion

- None

## 15. New Business

### Key Items of Discussion

- Mr. Halley informed the commissioner that the Order of the Palmetto will be presented to Rev. Thomas on March 22, 2025, at 9:00am.

## 16. Next Meeting

### Key Items of Discussion

- Next meeting, Monday, March 17, 2025

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## 17. Adjourn

### Action

- Rev. Carter made a motion to adjourn. seconded the motion. All voted in favor.
- Meeting adjourned.

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## CEO Report – February 2025

### 1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
January 2024	20,163,900	67,381,525	\$586,601
January 2025	17,685,400	59,492,125	\$575,631
YTD (2023-2024)	148,161,600	475,442,392	\$4,136,906
YTD (2024-2025)	133,788,900	484,842,655	\$4,400,992

### 2. Construction Project Updates

- a. Hettie to Highway 1 – 12” Water Main
- b. Hall Rd, Old Georgetown Rd, Robinson Town Rd – 8” Water Main
- c. Westville EST
- d. Galloway GST Tank Painting
- e. Hydro-Pneumatic Tank Painting

### 3. Legal Updates

- a. Hwy 97 – Customer Easement Issue

### 4. HR Updates

### 5. Misc. Updates

- a. SPD Legislation Update
- b. Lynchburg Update
- c. Leak Insurance Program
- d. City of Camden
- e. New Development

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## Operations Report – February 2025

### 1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	9	5	4
August	15	9	14
September	9	11	9
October	15	4	3
November	8	11	9
December	3	4	5
January	2	4	5
February			
March			
April			
May			
June			
<b>Total</b>	<b>61</b>	<b>48</b>	<b>49</b>

2. Work Orders Completed: 88, Disconnects 164, Reconnects 132

3. Locate Tickets Completed: 331

4. Main Line Leaks Repaired: 8

5. Service Leaks Repaired: 8

- Replaced Services 2

6. Water Loss: N/A

7. Miscellaneous:

- a. Asphalt
  - Brewer Springs and DeKalb School
- b. Valve maintenance
  - 60 valves
- c. Check valves replacement 2