

MINUTES

December 16, 2024



Kershaw County and Lee County Regional Water Authority

AGENDA

Commission Meeting

2:00p.m.

December 16, 2024

2638 Old Stagecoach Road, Cassatt, SC 29032

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| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Presentation of Audited Financial Statements | Mr. Shane Kirkley, Sheheen, Hancock & Godwin |
| 7. Election of Officers | Mr. Nathan Ward, C.E.O. |
| 8. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 9. Secretary's Report | Mrs. Angela McCaskill, Secretary |
| • Minutes, Commission Meeting, November 12, 2024 | |

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| 10. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, November 12, 2024 | |
| 11. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 12. Operations Report | Mr. Nathan Ward, C.E.O |
| 13. Financial Report | Mr. Justin Gates, Finance Director |
| 14. Executive Session - Contractual Matters | Mr. Roosevelt Halley, Chairman |
| 15. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 16. Old Business | Mr. Roosevelt Halley, Chairman |
| 17. New Business | Mr. Roosevelt Halley, Chairman |
| 18. Next Meeting, Tuesday, January 21, 2025 | |
| 19. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present: Mr. Roosevelt Halley
Mr. Furman Fountain
Rev. Kenneth Carter
Mr. Derrick Brown
Mr. Mike Davis
Mr. Garrett Plyler
Rev. Eddie Thomas
Mrs. Ollie Thompson

Chairman
Vice Chairman
Chaplain
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Associates Present: Mr. Nathan Ward
Mr. Justin Gates
Mrs. Angela McCaskill
Mr. Shane Kirkley

C.E.O
Finance Director
Secretary
Sheheen, Hancock & Godwin

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Rev. Carter made a motion to approve the agenda. Mr. Fountain seconded the motion. All voted in favor.

5. Public Comment

Key Discussion Points

- None

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6. Presentation of Audited Financial Statements

Key Items of Discussion

- Mr. Kirkley presented the Audited Financial Statements.

7. Election of Officers

Action

- The following officers were elected for 2025.
Chairman – Mr. Roosevelt Halley
Vice-Chairman – Mr. Furman Fountain
Chaplain – Rev. Kenneth Carter
Secretary/Treasurer – Mrs. Angie McCaskill

8. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

9. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, November 12, 2024.

10. Approval of Minutes

Action

- Mr. Brown made a motion to approve the minutes for the Commission Meeting, dated November 12, 2024. Rev. Thomas seconded the motion. All voted in favor.

11. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward updated the Commissioners on the SCIIP projects.
- Mr. Ward informed the Commissioners that we did receive the Planning Grant that was submitted to help evaluate the Town of Lynchburg. He also shared a video that had been put together about their water system.
- Mr. Ward informed the Commissioners that we had a customer that is in the process of pursuing legal action from an easement issue on Hwy 97.
- Mr. Ward informed the Commissioners that Mr. Halley and himself have been talking with Lawrence about reintroducing legislation concerning the Commissioners.

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12. Operations Report

Key Items of Discussion

- Mr. Ward gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

13. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

14. Executive Session Legal and Contractual Matters

Action

- No Executive Session held.

15. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

16. Old Business

Key Items of Discussion

- None

17. New Business

Key Items of Discussion

- Mr. Halley informed the Commissioners that Rev. Thomas had been a recipient of the Order of the Palmetto.

18. Next Meeting

Key Items of Discussion

- Next meeting, Tuesday, January 21, 2025

19. Adjourn

Action

- Mr. Fountain made a motion to adjourn. Mr. Brown seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report – December 2024

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
November 2023	20,518,600	61,378,774	\$545,466
November 2024	16,394,600	59,993,896	\$588,810
YTD (2023-2024)	110,563,700	358,817,775	\$2,999,161
YTD (2024-2025)	98,584,900	360,054,907	\$3,211,249

2. Construction Project Updates

- a. Hettie to Highway 1 – 12” Water Main
- b. Hall Rd, Old Georgetown Rd, Robinson Town Rd – 8” Water Main
- c. Westville EST
- d. Galloway GST Tank Painting
- e. Hydro-Pneumatic Tank Painting

3. Misc. Updates

- a. Drought Ordinance
- b. Lynchburg
- c. Hwy 97 – Customer Easement Issue

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Operations Report – December 2024

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	9	5	4
August	15	9	14
September	9	11	9
October	15	4	3
November	8	11	9
December			
January			
February			
March			
April			
May			
June			
Total	56	40	39

2. Work Orders Completed: 200, Disconnects 31, Reconnects 31

3. Locate Tickets Completed: 336

4. Main Line Leaks Repaired: 4 total

5. Service Leaks Repaired: 8

6. Water Loss: N/A

7. Miscellaneous:

- a. Asphalt
 - o Gooding Place, Springvale, and Malvern Hill
- b. Valve maintenance
 - o 115 valves