

# MINUTES

December 15, 2025



**Kershaw County and Lee County Regional Water Authority**

## AGENDA Commission Meeting

**2:00p.m.**

**December 15, 2025**

**2638 Old Stagecoach Road, Cassatt, SC 29032**

1. Call to Order	Mr. Roosevelt Halley, Chairman
2. Invocation	Rev. Kenneth Carter, Chaplain
3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act	Mr. Roosevelt Halley, Chairman
4. Approval of the Agenda	Mr. Roosevelt Halley, Chairman
5. Public Comment	Mr. Roosevelt Halley, Chairman
6. Presentation of Audited Financial Statements	Mr. Shane Kirkley, Sheheen, Hancock & Godwin
7. Election of Officers	Mr. Nathan Ward, C.E.O.
8. Committee Reports & Discussion	Mr. Roosevelt Halley, Chairman
• Executive Committee	Mr. Roosevelt Halley, Chairman
• Finance Committee	Mr. Derrick Brown
• Human Resources Committee	Mr. Mike Davis
• Policy Review Committee	TBD
• Memorial Committee	TBD
9. Secretary's Report	Mrs. Angie McCaskill, Secretary
• Minutes, Commission Meeting, November 10, 2025	

10. Approval of Minutes	Mr. Roosevelt Halley, Chairman
• Minutes, Commission Meeting, November 10, 2025	
11. CEO's Report	Mr. Nathan Ward, C.E.O.
12. Financial Report	Mr. Justin Gates, Finance Director
13. Operations Report	Mr. Nathan Ward, C.E.O.
14. Executive Session – Legal Matters	Mr. Roosevelt Halley, Chairman
15. Action, if any, to be taken from Executive Session Discussions	Mr. Roosevelt Halley, Chairman
16. Old Business	Mr. Roosevelt Halley, Chairman
17. New Business	Mr. Roosevelt Halley, Chairman
18. Next Meeting Tuesday January 20, 2025	
19. Adjourn	Mr. Roosevelt Halley, Chairman

#### Committee List

##### Executive Committee

Roosevelt Halley, Chairman  
 Furman Fountain  
 Kenneth Carter

##### Building Committee

Furman Fountain, Chairman  
 Mike Davis  
 Kenneth Carter

##### Finance Committee

Derrick Brown, Chairman  
 Garrett Plyler  
 Kenneth Carter

##### Policy Review

Ollie Thompson  
 Mike Davis  
 Derrick Brown

##### Human Resource Committee

Mike Davis, Chairman  
 Ollie Thompson  
 Eddie Thomas

##### Memorial Committee

Eddie Thomas  
 Ollie Thompson

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Members Present: Mr. Roosevelt Halley  
Mr. Furman Fountain  
Rev. Kenneth Carter  
Mr. Derrick Brown  
Mr. Mike Davis  
Mr. Garrett Plyler  
Rev. Eddie Thomas  
Mrs. Ollie Thompson

Chairman  
Vice Chairman  
Chaplain  
Commissioner  
Commissioner  
Commissioner  
Commissioner  
Commissioner

Associates' Present: Mr. Nathan Ward  
Mr. Justin Gates  
Mrs. Angie McCaskill  
Mr. Shane Kirkley

C.E.O  
Finance Director  
Secretary  
Sheheen, Hancock & Godwin

## 1. Call to Order

### Action

- Meeting called to order by Mr. Halley.

## 2. The Invocation

### Action

- Rev. Carter delivered the invocation.

## 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

### Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

## 4. Approval of the Agenda

### Action

- Mr. Fountain made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

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## 5. Public Comment

### Key Discussion Points

- None

## 6. Presentation of Audited Financial Statements

### Key Discussion Points

- Mr. Shane Kirkley presented the audited financial statements.

## 7. Election of Officers

### Action

- The following officers were elected for 2026.

Chairman – Mr. Roosevelt Halley

Vice-Chairman – Mr. Furman Fountain

Chaplain – Rev. Kenneth Carter

Secretary/Treasurer – Mrs. Angie McCaskill

## 8. Committee Reports & Discussion

### Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

## 9. Secretary's Report

### Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, November 10, 2025.

## 10. Approval of Minutes

### Action

- Rev. Thomas made a motion to approve the minutes for the Commission Meeting dated, November 10, 2025. Mrs. Thompson seconded the motion. All voted in favor.

## 11. CEO'S Report

### Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.

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- Mr. Ward informed the commissioners that we have received a grant for \$1.5 million dollars from South Carolina Rural Infrastructure Authority. This will extend the water line from Rogers Road to Logan Road and will be a 12-inch line.
- Mr. Ward informed the commissioners that Cassatt well tank painting has been completed and the crew is starting on Threatt Lot well.
- Mr. Ward stated he had an inquiry into a potential subdivision for the land at Rowe and Bradley Street.
- Mr. Ward informed the commissioners that we received a General Construction Permit from SCDES. This will allow us to do small water line projects and extensions in house, and we only have to report to SCDES at the end of year. This permit is good for five years.
- Mr. Ward informed the commissioners that there is no update on the Pierre Trial.
- Mr. Ward informed the commissioners that we have no HR updates.
- Mr. Ward informed the commissioners that all Board Appointments have been completed.
- Mr. Ward informed the commissioners that we are still working with AECOM and RIA on the planning grant for Lynchburg.
- Mr. Ward informed the commissioners that we are scheduled to close on the Mt. Hebron property tomorrow. He also stated that the property on Easy Street had sold for \$6600.
- Mr. Ward handed out samples of plaques for the board's approval.
- Mr. Ward reminded the commissioners that the Employee Appreciation Lunch will be held on Friday, February 6, 2025, at Old South. He also reminded them of the Board Retreat that will be April 16 – 19, 2026. Daniel Wilson with Southern Corrosion will be our guest speaker again this year.

## 12. Financial Report

### Key Items of Discussion

- Mr. Gates presented the Financial Report.

## 13. Operations Report

### Key Items of Discussion

- Mr. Ward gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

## 14. Executive Session Legal Matters

### Action

- None

## 15. Action, if any, Taken from Executive Session Discussions

### Key Items of Discussion

- None

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## 16. Old Business

### Key Items of Discussion

- None

## 17. New Business

### Key Items of Discussion

- None

## 18. Next Meeting

### Key Items of Discussion

- Next meeting, Tuesday, January 20, 2026

## 19. Adjourn

### Action

- Mr. Plyler made a motion to adjourn. Rev. Thomas seconded the motion. All voted in favor.
- Meeting adjourned.

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## CEO Report –December 2025

### 1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
November 2024	16,394,600	59,993,896	\$588,810
November 2025	13,551,900	57,501,738	\$623,085
YTD (2024-2025)	98,584,900	360,054,907	\$3,211,249
YTD (2025-2026)	91,726,300	341,198,568	\$3,294,102

### 2. Construction Project Updates

- a. Highway 1 – 12" Water Main (Rogers Rd to Logan Rd)
- b. Tank Painting
- c. Subdivision Update (495+ Homes)

### 3. Legal Updates

### 4. HR Updates

### 5. Misc. Updates

- a. Board Appointment Update
- b. Lynchburg Update
- c. Mt. Hebron Property
- d. Easy St. Property
- e. Memorial Plaque Review
- f. Employee Appreciation Lunch – Friday, February 6<sup>th</sup>
- g. Board Retreat – April 16-19, 2026

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## Operations Report – December 2025

### 1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	19	4	9
August	9	12	7
September	11	7	2
October	11	9	7
November	9	10	11
December			
January			
February			
March			
April			
May			
June			
<b>Total</b>	<b>59</b>	<b>42</b>	<b>36</b>

2. Work Orders Completed: 173, Disconnects 138, Reconnects 105

3. Locate Tickets Completed: 504

4. Main Line Leaks Repaired: 14

5. Service Leaks Repaired: 7

    ○ Replaced Services 5

6. Miscellaneous:

- a. Asphalt: Kanawha Trail, South Gate, & Westvaco
- b. Valve maintenance 15 valves
- c. Check valves replacement 13