

MINUTES

December 15, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA

Commission Meeting

2:00p.m.

December 15, 2025

2638 Old Stagecoach Road, Cassatt, SC 29032

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| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Presentation of Audited Financial Statements | Mr. Shane Kirkley, Sheheen, Hancock & Godwin |
| 7. Election of Officers | Mr. Nathan Ward, C.E.O. |
| 8. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 9. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, November 10, 2025 | |

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| 10. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, November 10, 2025 | |
| 11. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 12. Financial Report | Mr. Justin Gates, Finance Director |
| 13. Operations Report | Mr. Nathan Ward, C.E.O. |
| 14. Executive Session – Legal Matters | Mr. Roosevelt Halley, Chairman |
| 15. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 16. Old Business | Mr. Roosevelt Halley, Chairman |
| 17. New Business | Mr. Roosevelt Halley, Chairman |
| 18. Next Meeting Tuesday January 20, 2025 | |
| 19. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present: Mr. Roosevelt Halley
Mr. Furman Fountain
Rev. Kenneth Carter
Mr. Derrick Brown
Mr. Mike Davis
Mr. Garrett Plyler
Rev. Eddie Thomas
Mrs. Ollie Thompson

Chairman
Vice Chairman
Chaplain
Commissioner
Commissioner
Commissioner
Commissioner
Commissioner

Associates' Present: Mr. Nathan Ward
Mr. Justin Gates
Mrs. Angie McCaskill
Mr. Shane Kirkley

C.E.O
Finance Director
Secretary
Sheheen, Hancock & Godwin

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mr. Brown seconded the motion. All voted in favor.

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5. Public Comment

Key Discussion Points

- None

6. Presentation of Audited Financial Statements

Key Discussion Points

- Mr. Shane Kirkley presented the audited financial statements.

7. Election of Officers

Action

- The following officers were elected for 2026.

Chairman – Mr. Roosevelt Halley

Vice-Chairman – Mr. Furman Fountain

Chaplain – Rev. Kenneth Carter

Secretary/Treasurer – Mrs. Angie McCaskill

8. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

9. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, November 10, 2025.

10. Approval of Minutes

Action

- Rev. Thomas made a motion to approve the minutes for the Commission Meeting dated, November 10, 2025. Mrs. Thompson seconded the motion. All voted in favor.

11. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.

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- Mr. Ward informed the commissioners that we have received a grant for \$1.5 million dollars from South Carolina Rural Infrastructure Authority. This will extend the water line from Rogers Road to Logan Road and will be a 12-inch line.
- Mr. Ward informed the commissioners that Cassatt well tank painting has been completed and the crew is starting on Threatt Lot well.
- Mr. Ward stated he had an inquiry into a potential subdivision for the land at Rowe and Bradley Street.
- Mr. Ward informed the commissioners that we received a General Construction Permit from SCDES. This will allow us to do small water line projects and extensions in house, and we only have to report to SCDES at the end of year. This permit is good for five years.
- Mr. Ward informed the commissioners that there is no update on the Pierre Trial.
- Mr. Ward informed the commissioners that we have no HR updates.
- Mr. Ward informed the commissioners that all Board Appointments have been completed.
- Mr. Ward informed the commissioners that we are still working with AECOM and RIA on the planning grant for Lynchburg.
- Mr. Ward informed the commissioners that we are scheduled to close on the Mt. Hebron property tomorrow. He also stated that the property on Easy Street had sold for \$6600.
- Mr. Ward handed out samples of plaques for the board's approval.
- Mr. Ward reminded the commissioners that the Employee Appreciation Lunch will be held on Friday, February 6, 2025, at Old South. He also reminded them of the Board Retreat that will be April 16 – 19, 2026. Daniel Wilson with Southern Corrosion will be our guest speaker again this year.

12. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

13. Operations Report

Key Items of Discussion

- Mr. Ward gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

14. Executive Session Legal Matters

Action

- None

15. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

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16. Old Business

Key Items of Discussion

- None

17. New Business

Key Items of Discussion

- None

18. Next Meeting

Key Items of Discussion

- Next meeting, Tuesday, January 20, 2026

19. Adjourn

Action

- Mr. Plyler made a motion to adjourn. Rev. Thomas seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report –December 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
November 2024	16,394,600	59,993,896	\$588,810
November 2025	13,551,900	57,501,738	\$623,085
YTD (2024-2025)	98,584,900	360,054,907	\$3,211,249
YTD (2025-2026)	91,726,300	341,198,568	\$3,294,102

2. Construction Project Updates

- a. Highway 1 – 12" Water Main (Rogers Rd to Logan Rd)
- b. Tank Painting
- c. Subdivision Update (495+ Homes)

3. Legal Updates

4. HR Updates

5. Misc. Updates

- a. Board Appointment Update
- b. Lynchburg Update
- c. Mt. Hebron Property
- d. Easy St. Property
- e. Memorial Plaque Review
- f. Employee Appreciation Lunch – Friday, February 6th
- g. Board Retreat – April 16-19, 2026

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Operations Report – December 2025

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	19	4	9
August	9	12	7
September	11	7	2
October	11	9	7
November	9	10	11
December			
January			
February			
March			
April			
May			
June			
Total	59	42	36

2. Work Orders Completed: 173, Disconnects 138, Reconnects 105

3. Locate Tickets Completed: 504

4. Main Line Leaks Repaired: 14

5. Service Leaks Repaired: 7
 ○ Replaced Services 5

6. Miscellaneous:

- a. Asphalt: Kanawha Trail, South Gate, & Westvaco
- b. Valve maintenance 15 valves
- c. Check valves replacement 13