

MINUTES

August 18, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA **Commission Meeting**

2:00p.m.

August 18, 2025

2638 Old Stagecoach Road, Cassatt, SC 29032

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|---|------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, July 21, 2025 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, July 21, 2025 | |
| 9. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 10. Financial Report | Mr. Justin Gates, Finance Director |
| 11. Operations Report | Mr. John Watkins, C.O.O. |

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| 12. Executive Session – Personnel Matters | Mr. Roosevelt Halley, Chairman |
| 13. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 14. Old Business | Mr. Roosevelt Halley, Chairman |
| 15. New Business | Mr. Roosevelt Halley, Chairman |
| 16. Next Meeting Monday, September 22, 2025 | |
| 17. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

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Members Present:	Mr. Roosevelt Halley	Chairman
	Mr. Furman Fountain	Vice Chairman
	Rev. Kenneth Carter	Chaplain
	Mr. Derrick Brown	Commissioner
	Mr. Mike Davis	Commissioner
	Mr. Garrett Plyler	Commissioner
	Rev. Eddie Thomas	Commissioner
	Mrs. Ollie Thompson	Commissioner
Associates' Present:	Mr. Nathan Ward	C.E.O
	Mr. Justin Gates	Finance Director
	Mr. John Watkins	C.O.O.
	Mrs. Angie McCaskill	Secretary

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Rev. Carter made a motion to approve the agenda. Rev. Thomas seconded the motion. All voted in favor.

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5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, July 21, 2025.

8. Approval of Minutes

Action

- Mr. Brown made a motion to approve the minutes for the Commission Meeting dated, August 18, 2025. Mr. Plyler seconded the motion. All voted in favor.

9. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that Horse Creek Academy is scheduled to open tomorrow. Also, we are getting close to getting the developer permit for Dogwood Estates.
- Mr. Ward informed the commissioners that they have installed two new VFD drives at our Clearwater Booster Pump Station. They are also looking to install a smaller jockey pump at Springhill Booster Pump Station. The Singleton Creek Booster Pump Station has been giving us some trouble, so we are in the process of replacing it with a new one. The concrete pad has been poured at the Flat Rock Tank, and we are in the process of having the Boonetown Tank repaired and painted, so that it can be placed at Flat Rock. We are also in the process of working with Kershaw County Fire Department to get some blowoff connections that they can connect to for emergencies.
- Mr. Ward updated the commissioners on the Pierre trial. The expert witness report has been finalized, and we are discussing some dates for the trial, which could be in October or the first two weeks in November.
- Mr. Ward informed the commissioners that we are still in the process of trying to hire one Field Technician.
- Mr. Ward informed the commissioners that we will be applying for an RIA grant for 1.5 million to extend the water line from Rogers Road to Logan Road.

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- Mr. Ward asked who had received their Board Appointments. As of today, Mr. Halley, Mrs. Thompson and Rev. Carter have received them.
- Mr. Ward stated that AECOM is doing some fieldwork with Lynchburg, and a draft contract has been sent to the town.
- Mr. Ward reminded the commissioners that we will be having the memorial for Steve Hunter on Friday, August 22nd at 12pm.

10. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

11. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

12. Executive Session Personnel Matters

Action

- No Executive Session.

13. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

14. Old Business

Key Items of Discussion

- None

15. New Business

Key Items of Discussion

- Mr. Halley asked the commissioners if they would be interested in having someone from Kershaw County and Lee County Council come to speak with the commissioners.

16. Next Meeting

Key Items of Discussion

- Next meeting, Monday, September 22, 2025

17. Adjourn

Action

- Rev. Thomas made a motion to adjourn. Mrs. Thompson seconded the motion. All voted in favor.
- Meeting adjourned.

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CEO Report – August 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
July 2024	24,128,700	89,651,731	\$711,191
July 2025	22,335,500	75,680,374	\$655,218
YTD (2024-2025)	24,128,700	89,651,731	\$711,191
YTD (2025-2026)	22,335,500	75,680,374	\$655,218

2. Construction Project Updates

- a. Dogwood Estates and Horse Creek Academy
- b. Clearwater BPS
- c. Spring Hill BPS
- d. Singleton Creek BPS
- e. Flat Rock Tank
- f. Fire Department – Blowoff Connections

3. Legal Updates

4. HR Updates

5. Misc. Updates

- a. RIA Grant Application
- b. Board Appointment Update
- c. Lynchburg Update
- d. Steve Hunter Memorial – Friday, August 22nd at 12pm

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Operations Report – July 2025

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	19	4	9
August			
September			
October			
November			
December			
January			
February			
March			
April			
May			
June			
Total	19	4	9

2. Work Orders Completed: 303, Disconnects 183, Reconnects 77

3. Locate Tickets Completed: 401

4. Main Line Leaks Repaired: 17

5. Service Leaks Repaired: 19
 ○ Replaced Services 11

6. Water Loss: N/A

7. Miscellaneous:

- a. Asphalt: Hubb Kelly, Homan, Pickett Thomas at church and Tiger Lilly.
- b. Valve maintenance 82 valves
- c. Check valves replacement 5!