

MINUTES

April 28, 2024

CASSATT WATER

Kershaw County and Lee County Regional Water Authority

AGENDA Commission Meeting

9:00a.m.

April 28, 2024

Embassy Suites

9800 Queensway Blvd., Myrtle Beach, SC 29572

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|---|------------------------------------|
| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary. |
| • Minutes, Commission Meeting, March 18, 2024 | |
| • Minutes, Executive Committee Meeting, April 18, 2024 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, March 18, 2024 | |
| • Minutes, Executive Committee Meeting, April 18, 2024 | |
| 9. Financial Report | Mr. Justin Gates, Finance Director |
| 10. Capital Engineering Report | Mr. Nathan Ward, D.O.E. |
| 11. Operations Report | Mr. John Watkins, C.O.O. |
| 12. Executive Session Legal and Contractual Matters | Mr. Roosevelt Halley, Chairman |

MINUTES

April 28, 2024

- Legal and Contractual Matters

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| 13. Action, if any, Taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 14. Old Business | Mr. Roosevelt Halley, Chairman |
| 15. New Business | Mr. Roosevelt Halley, Chairman |
| 16. Next Meeting, Monday, May 20, 2024 | |
| 17. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Eddie Thomas
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

MINUTES

April 28, 2024

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Kershaw County and Lee County Regional Water Authority

Members Present:	Mr. Roosevelt Halley	Chairman
	Mr. Furman Fountain	Vice Chairman
	Rev. Kenneth Carter	Chaplain
	Mr. Mike Davis	Commissioner
	Mrs. Ollie Thompson	Commissioner
Absent:	Mr. Derrick Brown	Commissioner
	Rev. Eddie Thomas	Commissioner
Associates Present:	Mr. Nathan Ward	Director of Engineering
	Mr. John Watkins	C.O.O.
	Mr. Justin Gates	Finance Director
	Mrs. Angie McCaskill	Secretary

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Rev. Carter seconded the motion. All voted in favor.

5. Public Comment

Key Discussion Points

- None

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – Contractual matter to be discussed in Executive Session.

MINUTES

April 28, 2024

- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, March 18, 2024.
- Mrs. McCaskill presented the minutes for the Executive Committee Meeting dated, April 18, 2024.

8. Approval of Minutes

Action

- Mr. Davis made a motion to approve the minutes for the Commission Meeting dated, March 18, 2024. Mrs. Thompson seconded the motion. All voted in favor.
- Mr. Fountain made a motion to approve the minutes for the Executive Committee Meeting, dated April 18, 2024. Rev. Carter seconded the motion. All voted in favor.

9. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

10. Capital Engineering Report

Key Items of Discussion

- Mr. Ward gave the Capital Engineering Update.

11. Operations Report

Key Items of Discussion

- Mr. Watkins gave the Operations Report.

12. Executive Session Legal and Contractual Matters

Action

- Rev. Carter made a motion to go into executive session. Mr. Fountain seconded the motion. All voted in favor.
- Mr. Davis made a motion to come out of executive session. Rev. Carter seconded the motion. All voted in favor.

MINUTES

April 28, 2024

13. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

14. Old Business

Key Items of Discussion

- None.

15. New Business

Key Items of Discussion

- None.

16. Next Meeting

Key Items of Discussion

- Next meeting, Monday, May 20, 2024

17. Adjourn

Action

- Mr. Fountain made a motion to adjourn. Mrs. Thompson seconded the motion. All voted in favor.
- Meeting adjourned.