

MINUTES

April 27, 2025



Kershaw County and Lee County Regional Water Authority

AGENDA

Commission Meeting

9:00 a.m.

April 27, 2025

Embassy Suites

9800 Queensway Blvd., Myrtle Beach, SC 29572

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| 1. Call to Order | Mr. Roosevelt Halley, Chairman |
| 2. Invocation | Rev. Kenneth Carter, Chaplain |
| 3. Statement of Public Notice Compliance with
the South Carolina Freedom of Information Act | Mr. Roosevelt Halley, Chairman |
| 4. Approval of the Agenda | Mr. Roosevelt Halley, Chairman |
| 5. Public Comment | Mr. Roosevelt Halley, Chairman |
| 6. Committee Reports & Discussion | Mr. Roosevelt Halley, Chairman |
| • Executive Committee | Mr. Roosevelt Halley, Chairman |
| • Finance Committee | Mr. Derrick Brown |
| • Human Resources Committee | Mr. Mike Davis |
| • Policy Review Committee | TBD |
| • Memorial Committee | TBD |
| 7. Secretary's Report | Mrs. Angie McCaskill, Secretary |
| • Minutes, Commission Meeting, March 17, 2025 | |
| 8. Approval of Minutes | Mr. Roosevelt Halley, Chairman |
| • Minutes, Commission Meeting, March 17, 2025 | |

MINUTES

April 27, 2025

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| 9. SC RIA Grant #P-25-5030 – Presentation of results from Selection Committee and Recommendation for award. | Mr. Nathan Ward, C.E.O. |
| 10. CEO's Report | Mr. Nathan Ward, C.E.O. |
| 11. Financial Report | Mr. Justin Gates, Finance Director |
| 12. Operations Report | Mr. John Watkins, C.O.O. |
| 13. Executive Session - Contractual Matters | Mr. Roosevelt Halley, Chairman |
| 14. Action, if any, to be taken from Executive Session Discussions | Mr. Roosevelt Halley, Chairman |
| 15. Old Business | Mr. Roosevelt Halley, Chairman |
| 16. New Business | Mr. Roosevelt Halley, Chairman |
| 17. Next Meeting Monday, May 19, 2025,
Executive Meeting at 1:00 p.m., Regular Meeting at 2:00 p.m. | |
| 18. Adjourn | Mr. Roosevelt Halley, Chairman |

Committee List

Executive Committee

Roosevelt Halley, Chairman
Furman Fountain
Kenneth Carter

Finance Committee

Derrick Brown, Chairman
Garrett Plyler
Kenneth Carter

Human Resource Committee

Mike Davis, Chairman
Ollie Thompson
Eddie Thomas

Building Committee

Furman Fountain, Chairman
Mike Davis
Kenneth Carter

Policy Review

Ollie Thompson
Mike Davis
Derrick Brown

Memorial Committee

Eddie Thomas
Ollie Thompson

MINUTES

April 27, 2025



Members Present:	Mr. Roosevelt Halley Mr. Furman Fountain Rev. Kenneth Carter Mrs. Ollie Thompson	Chairman Vice Chairman Chaplain Commissioner
Members Called In:	Mr. Mike Davis	Commissioner
Members Absent:	Mr. Derrick Brown Mr. Garrett Plyler Rev. Eddie Thomas	Commissioner Commissioner Commissioner
Associates' Present:	Mr. Nathan Ward Mr. Justin Gates Mr. John Watkins Mrs. Angie McCaskill	C.E.O Finance Director C.O.O Secretary

1. Call to Order

Action

- Meeting called to order by Mr. Halley.

2. The Invocation

Action

- Rev. Carter delivered the invocation.

3. Statement of Public Notice Compliance with the South Carolina Freedom of Information Act

Key Discussion Points

- Mr. Halley stated that the public has been notified of the meeting.

4. Approval of the Agenda

Action

- Mr. Fountain made a motion to approve the agenda. Mrs. Thompson seconded the motion. All voted in favor.

5. Public Comment

Key Discussion Points

- None

MINUTES

April 27, 2025

6. Committee Reports & Discussion

Key Items of Discussion

- Executive Committee – No report given.
- Finance Committee – No report given.
- Human Resource Committee - No report given.
- Policy Review Committee – No report given.
- Memorial Committee – No report given.

7. Secretary's Report

Key Items of Discussion

- Mrs. McCaskill presented the minutes for the Commission Meeting dated, March 17, 2025.

8. Approval of Minutes

Action

- Rev. Carter made a motion to approve the minutes for the Commission Meeting, dated March 17, 2025. Mrs. Thompson seconded the motion. All voted in favor.

9. SC RIA Grant #P-25-5030 – Presentation of results from Selection Committee and Recommendation for award.

Action

- Mr. Fountain made a motion to award the Engineering Contract for the SC RIA Grant #P-25-5030 to AECOM. Rev. Carter seconded the motion. All voted in favor.

10. CEO'S Report

Key Items of Discussion

- Mr. Ward gave a sales update on gallons and revenue.
- Mr. Ward informed the commissioners that the 12" and 8" lines are completed.
- Mr. Ward updated the commissioners on the Westville Tank. The new tank is online, while the existing tank is offline for painting.
- Mr. Ward informed the commissioners that Galloway Tank is completed, and the Tank will be sterilized this week.
- Mr. Ward informed the commissioners that the painting of all four Hydro Pneumatic Tanks has been completed.
- Mr. Ward informed the commissioners that we are still working on the Hydraulic Model with AECOM.
- Mr. Ward informed the commissioners that the SPD Legislation is awaiting signature from the Governor.
- Mr. Ward gave the commissioners an update on Lynchburg and stated the next step would be moving forward with an Operations and Maintenance Agreement.

MINUTES

April 27, 2025

- Mr. Ward informed the commissioners that we are currently working on site leases for the City of Camden AMI Towers.
- Mr. Ward informed the commissioners that it was on the Council Agenda for May to approve the Mt. Olivet line being deeded over to Cassatt Water.
- Mr. Ward informed the commissioners that Cassatt Water signed an agreement with BSI Online to assist us with our annual backflow testing requirements.
- Mr. Ward reminded the commissioners of the Employee Memorial Policy, and they agreed to proceed with getting a plaque made for Stephen Hunter.

11. Financial Report

Key Items of Discussion

- Mr. Gates presented the Financial Report.

12. Operations Report

Key Items of Discussion

- Mr. Watkins gave an update on the everyday operations of tap installations, work orders, locates, leaks and valve maintenance.

13. Executive Session Legal and Contractual Matters

Action

- No Executive Session.

14. Action, if any, Taken from Executive Session Discussions

Key Items of Discussion

- None

15. Old Business

Key Items of Discussion

- None

16. New Business

Key Items of Discussion

- Mr. Halley informed the commissioners that once the Governor signs the legislation, we will be scheduling a Special Meeting.

17. Next Meeting

Key Items of Discussion

- Next meeting, Monday, May 19, 2025, at 2:00pm, Executive Meeting at 1:00pm.

MINUTES

April 27, 2025

18. Adjourn

Action

- Mr. Fountain made a motion to adjourn. Mrs. Thompson seconded the motion. All voted in favor.
- Meeting adjourned.

MINUTES

April 27, 2025



CEO Report – April 2025

1. Sales

	Prestage Usage (Gal.)	Total Usage (Gal.)	Revenue
March 2024	17,885,900	53,998,914	\$512,261
March 2025	19,040,300	60,111,848	\$589,249
YTD (2023-2024)	182,879,900	588,176,711	\$5,200,892
YTD (2024-2025)	169,091,900	602,762,616	\$5,565,911

2. Construction Project Updates

- Hettie to Highway 1 – 12" Water Main
- Hall Rd, Old Georgetown Rd, Robinson Town Rd – 8" Water Main
- Westville EST
- Galloway GST Tank Painting
- Hydro-Pneumatic Tank Painting
- Hydraulic Modeling

3. Legal Updates

- Hwy 97 – Customer Easement Issue

4. HR Updates

- Updated Job Descriptions/Salary Study

5. Misc. Updates

- SPD Legislation Update
- Lynchburg Update
- City of Camden
 - Springhill and Westville Site Lease
 - Interconnection Agreement
- Kershaw County – Mt. Olivet Line
- Backflow Program

MINUTES

April 27, 2025



Operations Report – April 2025

1. Taps

Month	Availability Requests	Taps Purchased	Taps Installed
July	9	5	4
August	15	9	14
September	9	11	9
October	15	4	3
November	8	11	9
December	3	4	5
January	2	4	5
February	12	4	2
March	17	12	12
April			
May			
June			

Total	90	64	63
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2. Work Orders Completed: 112, Disconnects 110, Reconnects 87

3. Locate Tickets Completed: 485

4. Main Line Leaks Repaired: 15

5. Service Leaks Repaired: 4

- Replaced Services 4

6. Water Loss:

7. Miscellaneous:

- a. Asphalt Gooding Place
- b. Valve maintenance 106 valves
- c. Check valves replacement 8