



Billing Procedures

1. Bills are created monthly. Payment is due by the 20<sup>th</sup> day of each month.
2. If payment is not received by the close of business on the due date, a 10% Late Fee (not to exceed \$10.00) will be charged to the account.
3. If payment is not received by the 20<sup>th</sup> of the following month, a delinquent account processing fee will be applied to the account and service may be terminated.

Fee Schedule

New/Transfer Account Origination Fee	\$30.00
Security Deposit-Non-Owner	\$150.00
Late Fee 10% of past due balance-max	\$10.00
Returned Check Fee	\$30.00
Relocation of Meter	\$605.00
Service Call Fee	\$60.00 during regular hours, \$75.00 after hours
Damage Repairs	At cost
Tamper Fee	\$100.00
Delinquent Account Processing Fee	\$75.00
Optional Delinquent Fee:	\$40.00

(If your payment is made between 4:01pm and 5:00 pm Mon.-Thurs OR 12:01pm and 1:00pm Friday AND we are closed the next day you may opt to pay an additional fee to get reconnected on that same day-otherwise it will be turned on the next business day that we are open.)

Tap/Impact Fees

METER SIZE	TAP FEE	IMPACT FEE	TOTAL
3/4-inch	\$1,400.00	\$561.00	\$1,961.00
1-inch	\$2,000.00	\$1,375.00	\$3,375.00
1 1/2-inch	\$2,400.00	\$2,717.00	\$5,117.00
2-inch	\$3,810.00	\$4,334.00	\$8,144.00
3-inch	\$5,600.00	\$8,107.00	\$13,707.00
4-inch and larger	Call for quote	Call for quote	Call for quote
Hydrant Meter	\$125 Installation & Removal Fee		

Monthly Base/Usage Fees

METER SIZE	BASE CHARGE
3/4-inch	\$23.58
1-inch	\$58.95
1 1/2-inch	\$117.90
2-inch	\$188.65
3-inch	\$353.71
4-inch	\$589.51

METER SIZE	PER 1000 GALLONS	
	BLOCK 1	BLOCK 2
	\$5.53	\$7.18
3/4-inch	0-5,000	ALL OVER 5,000
1.0-inch	0-12,500	ALL OVER 12,500
1.5-inch	0-25,000	ALL OVER 25,000
2.0-inch	0-40,000	ALL OVER 40,000
3.0-inch	0-75,000	ALL OVER 75,000
4.0-inch	0-125,000	ALL OVER 125,000
Hydrant Meter	0-5,000	ALL OVER 5,000
Bulk*	All Usage Block 1 Rate	

\* Application of Bulk rate to be authorized only by the C.E.O.

Kershaw County and Lee County Regional Water Authority (Cassatt Water)

Rules and Regulations

These rules and regulations were established by the Board of Commissioners of the Kershaw County and Lee County Regional Water Authority (*the "AUTHORITY"*) in an effort to provide quality drinking water in a fair and equitable manner. In consideration of payment by the customer of certain fees detailed in the rate and fee schedules, the AUTHORITY agrees to furnish service to the address listed herein and the CUSTOMER agrees to purchase service from the utility subject to the terms and conditions herein as follows:

1. CUSTOMER acknowledges bills for water service will be issued monthly. While every reasonable effort will be made to ensure that every CUSTOMER receives a bill for services rendered, it is the responsibility of

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the CUSTOMER to ensure that the Authority has a current mailing address, email address (if applicable) and telephone number.

2. All charges for water are due on the 20<sup>th</sup> of each month. Office and Drive-thru hours are Monday-Friday 8:30 am to 5:00 pm (except on holidays). A 24 hour (non-cash) drop box is located by the front door.
3. A non-refundable New/Transfer Account Origination Fee of \$30.00 (per will be charged for each account that is established in our billing system. A \$150.00 Security Deposit will be required by any non-owner customers
4. Tampering with meters is unlawful and is subject to the penalties provided by law. The AUTHORITY may assess a Meter Tampering Fee of \$100.00 plus any cost of damage repairs. Repeated violations may result in permanent disconnection.
5. Plumbing code requires a water shut-off valve on the CUSTOMER's side of the water meter. Please locate or install a water shut-off valve to isolate your house in case of an emergency. The CUSTOMER shall also maintain, at his/her expense, a service line, check valve, and a pressure regulating valve to permit delivery of water in quantity for his/her use and to control any changes in pressure that can occur in the line.
6. It is the CUSTOMER's responsibility to ensure the premises where service is being requested is in proper condition to receive water service. Please have all faucets and other fixtures in the off position. Property damage that may result from the provision of water is not the responsibility of the AUTHORITY
7. While the AUTHORITY allows tenants to obtain water in their names with the permission of the owner in the form of a lease, when the tenant submits a notice of termination the service to the location will be locked and the account will be automatically transferred to the property owners name or RESIDENT if owner name is not known. Property owner is responsible for any base/user fees that are incurred from the service termination date of one tenant until such date as the service is initiated in new tenant or new owner's name.
8. CUSTOMER shall not connect any other dwelling or property to this service- each dwelling or residence must be served through a designated water meter unless otherwise authorized in writing by the AUTHORITY. Any unauthorized multiple taps can be disconnected at any time without notice.
9. Once the CUSTOMER has paid the tap and impact fee and the meter and appurtenances have been installed, the CUSTOMER is responsible for all monthly base fee and user fee charges.
10. AUTHORITY participates in the S.C. Debt Setoff Program. Any past due debts are subject to be collected through this program in participation with the S.C. Department of Revenue
11. It is agreed that if the customer sells, subdivides or leases the property herein described, customer will notify the Authority so that it may execute a new contract with successor customer.
12. The meter and related appurtenances on the Authority side of the tap serving the customer's service address shall remain the property of the Authority. (see website for diagram)

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It is understood and agreed that every condition of these polices is a condition of utility service from the AUTHORITY, and if breached, the AUTHORITY may cut off its services to the service address and may not be reconnected except by order of the AUTHORITY, after the payment of all rates and charges have been made by the CUSTOMER.

13. The AUTHORITY or its agents reserve the right to make inspections of the service installation within the CUSTOMER'S premises upon reasonable notice and at reasonable time. The AUTHORITY assumes no liability for the operation or maintenance of the CUSTOMER'S plumbing.
14. The CUSTOMER agrees to keep the property at the service address accessible and free from impediments to AUTHORITY access, maintenance and meter reading. Upon notification from the AUTHORITY, the CUSTOMER agrees to remove any impediments to AUTHORITY access. If such impediments are not removed within such reasonable time as requested by the AUTHORITY, service will be disconnected. Service shall be reinstated after any impediments are removed and all bills and other such fees are paid by the CUSTOMER.
15. The AUTHORITY shall have the right to restrict, control or discontinue service at any time during emergencies or repairs. The AUTHORITY shall not be liable for failure to furnish for any reason beyond its control or for any loss, injury, or damage to persons, plumbing or property resulting from such service curtailment or discontinuance.
16. The AUTHORITY makes no guarantees, expressed or implied, as to service quality, quantity pressure, consistency or continuity.
17. The AUTHORITY shall, at its discretion, specify how and what uses may be made of service provided to CUSTOMER. If the CUSTOMER fails to comply with the uses so specified, service shall be discontinued.
18. All pressure regulators, valves, service lines and other devices located on the CUSTOMER'S side of the meter are the responsibility of the CUSTOMER.
19. CUSTOMER agrees not to allow any cross-connection between utility service and a private well or any other connection, either inside or outside of the building, in such manner that a flow of water from such connection may potentially be introduced into AUTHORITY service lines.
20. All requests for disconnection of service should be made either in writing or in person if possible. The AUTHORITY will not accept telephone requests for discontinuance of service. The AUTHORITY will make every effort to respond within a reasonable time.
21. If the applicant fails to connect to the system when service is available and a tap is made, the CUSTOMER will pay the minimum base fee bill until such time as the CUSTOMER installs his service or until such time the CUSTOMER notifies the UTILITY that service is no longer desired.
22. If the AUTHORITY discontinues service for non-payment or any other reason and the service is turned on without the authority of the AUTHORITY, the AUTHORITY shall charge fees in accordance with the Schedule of Rates and Fees and other applicable policies.
23. The CUSTOMER agrees that in the event any Authority property is damaged, destroyed or tampered with by the fault of the CUSTOMER; it shall be repaired or replaced at the CUSTOMER'S expense.

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24. The AUTHORITY shall have the right to estimate or prorate any bill when conditions beyond the control of the AUTHORITY prevent the normal billing procedure.

25. The receipt by the AUTHORITY of the application for service of the prospective CUSTOMER, regardless of whether or not by payment of fees, shall not obligate the AUTHORITY to render such service. If the service cannot be supplied in accordance with the AUTHORITY'S policies, rules, regulations and general practice or those of any state or federal agency with oversight regarding service, the liability of the AUTHORITY to the applicant for such services shall be limited to the return of any fees paid to the AUTHORITY by such applicant.